



Plume Volunteer Procedures

**Plumes are only used at halftime (not pre-game)*

***If it's raining, the band will not use plumes. Mr. Allen will make that decision and we will notify you as soon as possible.*

Home Games

(Plume carts should be delivered to the stadium by 6:30 p.m.)

Pregame

- ☐ Retrieve the plume carts (2) from the uniform closet. (In the short hallway between the band and choir rooms) Note: one cart has 2 bags. There are 3 plume bags in total.
- ☐ Unzip the bag to check the position of the plumes. The wired part should be facing up so it is easy to pull out the plumes to hand to band members.
- ☐ Take the plume carts to the field by 6:30 p.m. and leave them under the scoreboard on the north side of the field (near the band bleachers)

Halftime

- ☐ With about 10 minutes left in the second quarter (no later than 6 minutes), make your way to the band bleachers area
- ☐ Hand plumes to marchers as they prepare for the halftime show
- ☐ After halftime, collect the plumes in the white plastic bags located in the cart for faster gathering
- ☐ Return the plumes to the storage bags wire-first (to avoid damaging the feathers) and flip the bags when placing them back on the carts, so the wires are facing up and ready for the next volunteers.

Post-game

- ☐ Return to the band bleachers after the game, walk the plume carts back to the school with the band, and return them to the uniform closet.
- ☐ Your job is complete. THANK YOU!!

Questions? Contact Brandy Marriott (419) 376-5244 or Becca Gadbois (562) 310-7950



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****Away game volunteers must be fingerprinted and background checked through BVCSD**

Away Games

(Volunteers should arrive at BHS 15 minutes before Mr. Allen's attendance time)

Pregame

- ☐ Retrieve the plume carts (2) from the uniform closet. (In the short hallway between the band and choir rooms) Note: one cart has 2 bags. There are 3 plume bags in total.
- ☐ Unzip the bags to check the position of the plumes. The wired part should be facing up so it is easy to pull out the plumes to hand to band members.
- ☐ Take the plume carts outside the band doors and leave them in the loading area for the band trailer
- ☐ Get your bus assignment and list of marchers from Mr. Allen or Mr. Awad
- ☐ Board the bus and one chaperone should take attendance once all of the marchers have loaded
- ☐ After arriving at the away school, proceed to the band trailer to retrieve the plume cart and help unload instruments
- ☐ Follow the band into the school with the plumes
- ☐ Leave the plume cart on the field side of the track near where the band is sitting

Halftime

- ☐ With about 10 minutes left in the second quarter (no later than 6 minutes), make your way to the band staging area
- ☐ Hand plumes to marchers as they prepare for the halftime show

- ☐ After halftime, collect the plumes in the white plastic bags located in the cart for faster gathering
- ☐ Return the plumes to the storage bags wire-first (to avoid damaging the feathers) and flip the bags when placing them back on the carts, so the wires are facing up and ready for the next volunteers.
- ☐ Take the plume carts back to the band trailer. The trailer should be unlocked and you can place them in the trailer

Post-game

- ☐ Return to the trailer after the game and help load instruments as needed
- ☐ Return to your assigned bus and one chaperone should take attendance once all the kids have boarded
- ☐ Help to unload the band trailer as needed when the buses have returned to BHS
- ☐ Return the plume carts to the uniform closet
- ☐ Your job is complete. THANK YOU!!

Questions? Contact Brandy Marriott (419) 376-5244 or Becca Gadbois (562) 310-7950